

## COVID-19 Guidelines: Visitors to district buildings

Purpose: Due to the increased probability of spread of COVID-19 amongst groups of people in close proximity for extended periods of time, visitors will be restricted from entering the school buildings at this time.

### Visitor Restrictions:

Only building students and employees permitted unless pre-approved by building or district administration.

Approved Visitors may include:

- Contracted Workers
- Meeting attendees

Guidelines:

- Visitors must have prior approval from the building or district administrator.
- All approved visitors must abide by the state, local, school and district guidelines regarding screening, masks, social distancing and hand hygiene.
- All approved visitors must complete our [daily checklist](#) before entering the building.
- Upon arrival to the building, all approved visitors must verbally state they did not answer yes to any of the daily checklist questions. If they did answer yes, they are not allowed into the building.
- All approved visitors must wear a mask/cloth face covering at all times.
- All approved visitors must sanitize hands upon entering and exiting the building.
- All approved visitors must maintain social distancing of 6 feet as much as possible.
- All approved visitors must stop at the main office.
- All approved visitors must sign-in and provide contact information (valid phone number or email is required for contact tracing if necessary).

[Riley, J. C. \(2020, June 25\). \*Initial Fall School Reopening Guidance\* \[MA Department of Elementary and Secondary Education\]](#)

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