



ALGONQUIN REGIONAL HIGH SCHOOL

79 Bartlett Street, Northborough, MA 01532 | 508-351-7010 | NSboro.k12.ma.us/ARHS

A Tradition of Excellence in Service to the Communities of Northborough and Southborough

February 2023

School Year Work Permit Requests

- Please refer to this link from the Mass.gov website to learn about employment permits and download the employment permit application. <https://www.mass.gov/service-details/youth-employment-permit-information>
- Employment Permit Applications are also available in the Main Office.

Required Steps for a Work Permit:

- 1) All required sections of the work permit application must be completed. The first section must be completed and signed by the employer. The second section needs to be signed by your doctor if you are 14 or 15. The final section must be signed by the parent or guardian.
- 2) Bring your completed application with a government issued ID to the main Office before school and we will have it completed by the end of the day. A government issued ID could include a birth certificate, drivers license or passport. We will also need your grade, your home address and your place of birth.
- 3) Please contact Diane Egizi at Degizi@nsboro.k12.ma.us or Leah Buescher at LBuescher@nsboro.k12.ma.us with any questions.

Summer and Vacation Work Permit Requests

- Please follow the instructions above and email Diane Egizi to schedule an appointment.